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- List Search**
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- Reports ([helpList_Reports.htm](#))

When conducting a search you may use two different types of report methods. Both reports display one page at a time.

Simply use the page advance field and arrows in the top left hand corner on the report screen to move forward or backward in a multi-page report.

You may print the Summary Report by choosing the Printer icon button located in the top right hand corner of the report screen.

The Advanced Report may be exported into an Adobe Acrobat (pdf) file or an Excel (Microsoft Office) spreadsheet.

Choose the desired report by clicking on the down arrow.

You can refresh the information in the Advanced Report by clicking on the Refresh icon button located to the right of the Export option.

Click on the report name links listed below to view a report sample for each type.*

1. **Basic or Summary Report** – This report lists the following information based on your search criteria: Search #, Rpt Date, Search Date, Search Results, Criteria, Matching Records (includes Record No., Ref (no), & Search Terms), Record number from the OFAC database and other database list references.
2. **Advanced or All Records Report** – This report provides the same information as the Basic or Summary Report, in addition to listing: Matching Compliance Records, Government Lists Checked, Last Date Updated, Number of Records checked (for each list checked), and the Matches (found from each list checked).

Note: You can always conduct another Search while in the Reports screens by clicking on the Search Again link listed in the upper right hand corner above the reports. You must select the Search Form on Report Page in Options on each search screen for this feature.

1 of 1
COMPLIANCE REPORT

Prepared For: Acme Corp	OFAC Compliance Report	Search # 183250 Report Date 10/11/07 Search Date 10/11/07
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SEARCH RESULTS

Matching Records 1

SEARCH CRITERIA

Person's Name osama bin laden

MATCHING RECORDS

OFAC - 6365

individual	BIN LADIN Usama bin Muhammad bin Awad
	Remarks: DOB 30 Jul 57; alt. DOB 1958; POB Jeddah Saudi Arabia; alt. POB Yemen.
aka	BIN LADEN Osama
aka	BIN LADEN Usama
aka	BIN LADIN Osama
aka	BIN LADIN Osama bin Muhammad bin Awad
aka	BIN LADIN Usama